

WAKE FOREST WOMAN'S CLUB
INVENTORY-CONTROL LOG

	Item(s)	Purpose	Location or Go-To-Person(s)	Total	Note
1	Additional Club Projects 2016	Requests Guidelines	www.wake-forest-womans-club.com	1	Word Format
2	Bookmarks	Networking Events	Martha Loftin	500+	
3	Collapsible Rolling Cart	Jrettes Co-Advisors	Marilyn Bonnett	1	
4	Club Aprons	Club Events	Marilyn Bonnett/Kathy Norris	6	
5	Club Banners	Club Events	Marilyn Bonnett	See #31.	
6	File Cabinet	Minutes, Receipts, Reports	Storage Unit	Varies	
7	Forms	Financial, Application, Etc.	www.wake-forest-womans-club.com	4	Word Format
8	Long Vinyl Club Signs	Table Crafts at Expos	Marilyn Bonnett	2	
9	Manilla Envelope Supplies, Etc.	For Scrapbooks	Marilyn Bonnett	1	
10	Membership Applications	New Members	Kathy Norris+ Website	Varies	
11	Mugs for Chili	WF Town Dignitary Lunch	Marilyn Bonnett	30	
12	Mugs	Christmas Party	Storage Unit	50	
13	Plastic Tablecloths	Meetings/Events	Salina Gary	Varies	
14	Post Office Box Key	Mail	Susan Smith, Salina Gary	1	
15	Real Estate Sized Signs	Events/Shows	Storage Unit	12	
16	Remnants of "Traveling Display"	Meetings/Events	Marilyn Bonnett	Varies	
17	Rolls of Table Coverings	Meetings/Events	Salina Gary/Marilyn Bonnett	Varies	
18	Scrapbooks	Club History	Sharon Rasmussen	22	See Lines 39, 41,43.
19	Scrapbook 2015-2016 Supplies	Other Scrapbooks	Marilyn Bonnett	Varies	
20	Scrapbook Supplies	Scrapbooks	Mary Ann Iwig	Varies	
21	Silver Traveling Award Trays	Banquets	Salina Gary	8	
22	Silverware or Plastic Ware	Meetings	Salina Gary & Others	Varies	
23	Sound System	General Club Meetings +	Marilyn Bonnett	1	
24	Sound System Speaker Jack	General Club Meetings+	Marilyn Bonnett	1	
25	Square Podium Banner	Meetings/Events	Salina Gary	1	
26	St. Patrick's Day Decorations	March Club Meeting	Dora Pearce	Varies	
27	Storage Lock Combination	Storage Unit/Ligon Mill	Susan Smith, Salina Gary	1	
28	Supply of Misc. Donated Yarn	Various	Marilyn Bonnett	Varies	
29	Linen Table Cloths	Meetings/Events	Tawana Nowlin -Black (50"x90" Rec.) (6 B /10 W	
30	Three Ring Binders	New Members	Kathy Norris	Varies	
31	Thumbprint Tree	Display at Meetings	Dawn Nakash	1	
32	Vase	Meetings	??		
33	Vinyl Banners GFWC-NC Logo Blue	Events/Shows	Marilyn Bonnett	2	
34	Where Can I find This? /DOCS	Archived/Website	www.wake-forest-womans-club.com	Varies	
35	Yearbooks (Digital)	1961-62, 1979-80, 2010-11	www.wake-forest-womans-club.com	8	
36	1975-76, 2011-12, 2012-13	2013-14, 2015-16	www.wake-forest-womans-club.com		

37	Yearbooks (Digital)	2016-17	www.wake-forest-womans-club.com		
38					
39		Sharon's WFWC's Museum of History			
40	* 22 Scrapbooks	Club Memorabilia	Sharon Rasmussen		
41	1) 1961-62; 2) 1962-63; 3) 1963-64; 4) 1964-65; 5) 1965-66; 6) 1966-67; 7) 1967-68; 8) 1968-69				
42					
43	9) 1969-70; 10) 1970-71; 11) 1972; 12) 1973; 13) 1975-76 (vol. 1); 14) 1975-76 (vol. 2)				
44					
45	15) 1976-77; 16) 1977-78; 17) 1978-79; 18) 1979-80; 19) 2011-12; 20) 2012-13; 21) 2013-14; 22) 2014-15				
46					
47	(The digital versions are posted to the "Scrapbooks" page in the Archives on the website.)				
48					
49	*One album titled, "History," which is the Presidents' reports dating 1961-79.				
50	(The digital version is posted to the "Random Cool Stuff" page in the Archives on the website.)				
51					
52	*One album titled, "Community Improvement Program," -about the club's history with the community library through 1973.				
53	(The digital version is posted to the "Random Cool Stuff" page in the Archives on the website.)				
54					
55	*One photo album covering 1982-86, and another from 2004 to 2007-as well as a group of loose photos				
56	Martha gave me that I made into an album titled "M. Loftin album 1990s."				
57	(The digital versions are posted to the "Photo Gallery" page in the Archives on the website.)				
58					
59	*Nine individual items:				
60	1) the 1961 framed charter from GFWC-NC; 2) a 1984 framed certificate in regard to the WRAL/Winn-Dixie Health Fair				
61					
62	3) a 1985 plaque regarding Alzheimer's fundraising; 4) a 1991 plaque naming the club Wake Forest Club of the Year				
63					
64	5) a 2002 Town Proclamation; 6) a 2006 medal on a green ribbon from the town's Urban Forestry Board				
65					
66	7) a 2008 plaque naming the club Wake Forest Organization of the Year 8) 2009 plaque in regard to the Relay for Life				
67					
68	9) a 2009 framed certificate in regard to the Million Meals Project				
69	(The digital versions are posted to "Random Cool Stuff" page in the Archives on the website.)				
70					
71					
72					

73				
74		Sharon's WFWC's Museum of History	Continued	
75	In addition: I also have an album of photos taken at a member recruitment event in 2010; notebooks of minutes dated 1994-1999;			
76	and a volume of what appears to be presidential reports beginning with the organizational meeting and going through 1978;			
77	These have not yet been digitized. I will retain this group until I complete that work.			
78				
79	I also have the 1986-87 Press Book and will pass to Debbie LaPierre to scan.			
80	When her scans are complete, I will enhance and save them as books to the website in a new Archive category, "Press Books."			
81				
82		Digital Archive		
83	Other items do not exist (to my knowledge) as printed documents		maintained by the club	
84				
85	* Minutes of General Meetings beginning with the current day and going back to February 2011			
86	in the "Minutes" section of the website's Archive			
87	* Newsletters and M3s beginning with the current day and going back to September 2011, in the website archive under "Newsletters"			
88	* 10 Yearbooks (in the archive under "Yearbooks") dated			
89	1) 2016-17 (Marilyn Bonnett, editor)		2) 2015-16 and 3) 2014-15 (Debby LaPierre, editor)	
90	4) 2013-14 and		5) 2012-13 (Sharon Rasmussen, editor)	
91	6) 2011-12 and 7) 2010-11 (Jennifer Lopez, president); 8) 1979-80 (incomplete: these actual pages are in one of the bins)			
92	9) 1962-63 (Helen Lee, president); and 10) 1961-62 (Jean Strickland, president)			
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