

**Minutes of the General Meeting
Wake Forest Woman's Club**

Refreshments beginning at 6 p.m. • September 5, 2019 • Business Meeting at 6:19 p.m.
Wake Forest Community House

6:19 p.m. Call to order, greetings, and thank you to tonight's hostesses, the Executive Committee members (introduced) President **Gorland McBride**

Roll Call (members) Membership Standing Committee Chairman **Diane Hawkins**

33 members present; Quorum = yes
(Recording Secretary's note: 34 members were present after Diane's Roll Call report)

Welcome to new members present: Michelle Hall and Barbara Vrba • New members not present: Kandice Buterbaugh, Joanne D'errico, and Eileen Vella

Invocation Chaplain **Diane Hawkins**
We are thankful for our blessings and mindful of all who have or will be affected by Hurricane Doria.

Pledge Allegiance to the Flag of the United States of America; **Salute** the State Flag of North Carolina
..... **Diane Hawkins**

Approval of May 2, 2019, Minutes
..... Recording Secretary **Marilyn Bonnett**
The May 2 Minutes were approved as presented.

Treasurer's Report Treasurer **Kathy Norris**
Ending Balance, August 31, 2019, is \$21,951.13. (Note that the treasurer's reports are posted on our website as the last page(s) of the approved Minutes for each General Meeting. Also, members may contact Kathy at any time to review any treasurer's report.)

Website Design Proposal **Gorland McBride**
Gorland moved, on behalf of the Website Editor Search Committee, to approve a \$1,830 quote from Randy Soare to convert our current website to WordPress format. (A motion from a committee does not require a second.)

Discussion: The members in attendance received a handout of Website Proposal Highlights and a cost breakdown chart for a total not to exceed \$1,830.00. The proposal was by Randy Soare of IWS Interactive, a Raleigh web development company. Sharon Rasmussen provided background information, including the need for the Website Editor Search Committee to find a person with current website skills who will convert our current website, written by Sharon in code, to WordPress format. Tammy Baldwin will become our new website editor after the conversion to WordPress has taken place. If the

membership approves the proposal, Sharon will remain as website editor for the current website until such time as Randy Soare has completed the conversion. The WordPress format will include the level of security that our website should have. After the conversion, our members will have access to all parts of the current website, plus they will notice some additional features.

Gorland called for a vote by show of hands up for Yes. The motion proposed by the Website Editor Search Committee to approve the \$1,830 quote carried unanimously.

Presentation of the 2019-2020 Budget
..... 2nd VP **Susan Smith**

Susan introduced the members of the Finance Standing Committee. Those present were Kathy Norris and Karen Pettyjohn. Others are Jan Thalman and Hilda Parlér. Susan explained the items on the handout sheets (items described by names and amounts budgeted) for both the Operating Budget and the Charitable Budget.

Susan moved, on behalf of the Finance Standing Committee, to approve the Proposed Club Budget for August 1, 2019, through July 31, 2020. (A motion from a committee does not require a second.)

Discussion: Included in the Charitable Budget was a section named Additional Club Projects (ACP). Susan explained that by November 30, 2019, and then again by April 3, 2020, members may submit names and descriptions of worthy non-profit organizations to receive \$100 from ACP money. (See last page of this document.)

Depending upon our Club's financial circumstances, after approval by the Finance Standing Committee, there will be two opportunities for club members to vote from a list of nominated organizations. Five will be selected to receive \$100 in time for Christmas, and five more will be selected to receive \$100 during the spring season.

Gorland called for a vote by show of hands up for Yes. The motion proposed by the Finance Standing Committee to approve the Proposed Club Budget 2019-2020 carried unanimously.

New Business

July 4 Art in the Park Proposal 1st VP **Tracy Mahl**

Tracy moved from the Executive Committee a proposal for the members to approve that the Annual Wake Forest July 4 Art in the Park event will become a

Club project instead of an Arts CSP project. (A motion from a committee does not require a second.)

Discussion: Tracy pointed out that this proposal, based upon conversations with past Arts CSP chairmen, was in keeping with the concept that members of the six CSP committees are allowed to discuss and select the projects and programs they will carry out each year.

Gorland called for a vote by show of hands up for Yes. The motion proposed by the Executive Committee to make July 4 Art in the Park a Club project carried unanimously.

Food Pantry Auction (Stop Hunger Feed Hope)

..... Project Chairman **Miriam Blinne**

For the third year, we have been approached to help with the Tri-Area Ministry’s fundraiser, to be held on October 18, 2019, at Wake Forest Presbyterian Church. Miriam had made a sign-up sheet available during the May 2 meeting, and she brought it back to this meeting for additional volunteers to sign up.

There will be seven food stations. The food will be provided by members of the church. Our volunteering tasks will be to serve the food and to replenish it from the kitchen. Our volunteers, wearing dark pants, club shirts or white shirts, and possibly club aprons, will arrive at 4 p.m. and should be finished by 7:15 p.m. Volunteers will be served a Chick-fil-A meal. Sign-up sheet provided.

Contact Miriam at **msb264@nc.rr.com**

Parade of Homes fundraiser Gorland McBride

Our Parade of Homes fundraiser opportunity will take place inside one large home in the Avalaire neighborhood in Raleigh. We will receive \$12 per volunteer per hour for greeting the visitors, possibly counting visitors by groups, being cheerful and friendly, and keeping an eye out to protect the furnishings that will be arranged inside the home. We will wear businesslike attire, mostly tan or black, and comfortable shoes. Shifts will be from 11 a.m. until 5 p.m. It will be possible to work half a shift in partnership with another volunteer.

Spouses and other friends or relatives (at least age 18) may volunteer on our club’s behalf. We will **not** wear our WFWC name badges. Sign-up sheet provided. The dates are: Sat. 9/28, Sun. 9/29, Fri.10/4, Sat. 10/5, Sun. 10/6, Fri. 10/11, Sat. 10/12, and Sun. 10/13

Club member **Carolyn Furr** is in charge of scheduling volunteers. Volunteers may sign up, also, by contacting Carolyn directly at **cfurr1@nc.rr.com**

Door prize for September 28 District VI Fall Meeting ...

..... **Gorland McBride**

Marilyn Bonnett and (added after the meeting) Becky Barber and Elaine Incorvaia will assemble the door prize that our club will provide.

Membership Committee News Diane Hawkins

(1) Jimmy Broadway, who has made our name badges for many years, is not in that business any longer. Wake Forest Awards & Engraving is now our source, and the Membership Committee will pay \$8.50 per badge for new members.

(2) The third Thursday of each month (at 1:30 p.m. at The Lemon Tree in Wake Forest) has been designated as “Meet and Greet” time for potential new club members. Be in touch with Diane if you know someone who would like to participate.

(3) The Membership Committee recommends that Initiation of New Member(s) will take place throughout the club year instead of during the annual Banquet in May.

Announcements

-See the Sign-up sheet for the District VI Fall Meeting.

-CROP Hunger Walk, Sept. 22, 1:30 p.m.

..... WFWC Team Captain **Amy Brown**
The walk begins and ends at Wake Forest Historical Museum. Maggie Andersen is the community coordinator. Sign up to walk with Amy, to help serve water and/or light snacks to the walkers, or as needed. This is a project of International Outreach CSP. Sign-up sheets and money-collection envelopes were provided. For more information or to help in various ways to support this project, contact Amy: **ajb872@yahoo.com**

-Conservation CSP’s club projects

..... CSP Chairman **Elaine Incorvaia**
Cut the ends (fabric with hooks and eyes attached) from bras that are ready to be discarded. Bring the sets of hooks/eyes to club meetings. They will be donated to assist a turtle rescue group with repairing cracked turtle shells.

Those who live within the Town of Wake Forest, pick up orange collection bags at club meetings for Simple Recycling, a partnership program that will allow Town sanitation customers to recycle clothing, shoes and various accessories. Place filled orange bags next to your recycling containers at your own curbside.

September Birthday RecognitionsGorland McBride

Adjourn 7:43 p.m.

Marilyn Bonnett, Recording Secretary

Wake Forest Woman's Club

Treasurer's Report

August 1 - 31, 2019

CHECKING ACCOUNT BALANCE 2019-08-01

\$21,832.31

INCOME EXPENSES TOTAL

OPERATING INCOME

Dues - 4 members

\$260.00

\$260.00

Total Operating Income

OPERATING EXPENSES

P.O. Box Rental 1 Year

(\$92.00)

Storage Unit Rental (12 months @ \$49/month)

(\$49.00)

Total Operating Expenses

(\$141.00)

CHARITABLE EXPENSES

Total Charitable Expenses

\$0.00

CHECKING ACCOUNT BALANCE 2019-08-31

\$21,951.31