



**WAKE FOREST  
WOMAN'S CLUB**  
Service to the Community Since 1961

President Tracy Mahl ♦ First Vice President Amy Brown ♦ Second Vice President Kathy Norris ♦ Tammy Baldwin ♦ Recording Secretary Jan Thalman ♦ Corresponding Secretary Frances Sandoval Diane Hawkins ♦ Parliamentarian Maggie Andersen

**DRAFT**

**I. CALL TO ORDER AND WELCOME 6:38 p.m. President Tracy Mahl**

Introduction and gratitude to Health and Wellness CSP for hosting tonight's meeting program. Charlotte Palko Chair, (introduction of CSP members Amy Brown, Katy Green, Diane Hawkins,

Janet Lowe, Kathy Norris, Dora Pearce, Karen Pettyjohn)  
Congratulations again to this year's Silver award winners and woman of the year.  
We received some positive press in the Wake Weekly and some photos recognizing this.  
We will continue with the Zoom meeting format until further notice. Hopefully we can target Christmas as a meeting go live goal.

**II. ROLL CALL Membership Chair LaRoyce Stringer**

50 members total  
Quorum (1/3 of the General Club Members) Yes \_\_\_ # of Members Present = 42

**III. INVOCATION - Pledge/Salute to US and NC Flag Chaplain Diane Hawkins**

Thanking God for the beauty of Fall. Encourage all of us to take the next three months and give thanks for family, friends, fun, flavors and food.

**IV. TONIGHT'S PROGRAM Health & Wellness Chair Charlotte Palko**

Presentation of "Eat Better, Eat Together" Cookbook CSP Project.

This is our Cookbook month. Recipes from our members will be shared on our website. We were encouraged to eat better. Be aware of nutrients in our foods and to encourage our children to do the same. Model positive behaviors. Example: Don't eat in front of the TV.

**V. MINUTES of September 3, 2020 General Club Mtg. Recording Secretary Jan Thalman**  
Minutes approved with corrections

**VI. TREASURER'S REPORT Treasurer Tammy Baldwin**

September 2020 Report.

We received a donation from Jane Wright for \$100. Motion was made to split this donation Equally among the CSPs. The Motion carried

Membership dues status: We currently have dues checks from 34 members.

August 31, 2020 checking account balance =\$16,161.62

September 30, 2020 checking account balance =\$18,383.39

Full report can be found in the November newsletter.

**VII. CORRESPONDENCE REPORT Corresponding Secretary Frances Sandoval**

The WFWC has had a very active few months. From April to September there has been 17 correspondence exchanges between WFWC and various organizations.

**VIII. RESOLUTIONS & REVISIONS Parliamentarian Maggie Andersen**

**PROPOSAL #1**

**Proposed changes to Policies and Procedures from Tracy Mahl and recommended by the Resolutions and Revisions Committee**

**Rational: To have Art in the Park as a Presidential Appointed Committee**

**Art in the Park Committee duties and format:**

The chairman and five committee members will be appointed by the President in March.

Art in the Park will be held every year on July 4 at the Wake Forest Community House between 9 a.m. - 2 p.m.

At least one month prior to the event, chairman will submit an article to publicist and newsletter editor for the purpose of promoting the event to the community and to the club.

The committee contributes ideas for children's crafts that can be completed in 10 minutes or less with moderate to no assistance from parents or club women.

Various committee members will purchase the necessary supplies for each craft for approximately 400 children and organize them as necessary prior to the event. Children typically make more than one craft, so the committee will judge how many total crafts to provide. Supplies are reimbursable through the club's operational budget for this event.

The Chair will provide sign-up sheets at the April and May general club meetings for clubwomen to volunteer to help the children with their crafts the day of the event (at least 25 clubwomen are needed). A sign-up sheet is also required for volunteers to bake 400 unfrosted cupcakes for the day of the event.

Cans of frosting are also needed. Cupcakes and frosting should be either chocolate or vanilla. Cupcakes and frosting are considered in-kind donations and not reimbursable.

Any leftover craft supplies will be stored in the club storage unit.

The Chair will write the CSP report and submit it under the Arts and Culture CSP.

**The Proposal Carried**

**PROPOSAL #2**

**Proposed change to Policies and Procedures recommended by the Resolutions and Revisions Committee (WFWC Organizational Structure)**

**Rational: Because we have already voted and approved CSP name changes in the Bylaws, we need to align it in Policies and Procedures.**

Delete the current CSPs:

- Arts
- Conservation
- Education
- Home Life
- International Outreach
- Public Issues

Add in:

- Arts and Culture
- Civic Engagement and Outreach
- Education and Libraries
- Environment
- Health and Wellness

**The Proposal Carried**

**PROPOSAL #3**

**Proposed changes to Policies and Procedures from Jo Lanni and recommended by the Resolutions and Revisions Committee.**

**Rationale: The club publicist does not edit or approve articles for the newsletter; articles come directly to the newsletter editor.**

Under P&P, Duties of Committees, Community Service Programs – CSPs: Item No. 4 reads as follows:

The Chairman is urged to assign a CSP member to serve as a reporter for their group’s activities and projects. The reporter will write brief announcements and articles that will be submitted to the club Publicist for consideration in the club newsletter and/or for distribution to local and GFWC media. If a photograph is sent, the reporter will include a caption. Guidance is available in the Communications Plan, which is on the Members page of the club website.

The following suggestion for clarification:

The Chairman is urged to assign a CSP member to serve as a reporter for their group’s activities and projects. The reporter will write brief announcements and articles that will be submitted to the club Publicist for distribution to local and GFWC media or to the club Newsletter Editor for consideration in the club newsletter. If a photograph is sent, the reporter will include a caption. Guidance is available in the Communications Plan, which is on the Members page of the club website.

**The Proposal was TABLED**

**Revision proposal from Kathy Norris and recommended by the Resolutions and Revisions Committee.**

**Rationale: This practice is not in accordance with current GFWC-NC procedures.**

Policy and Procedures- Delete #4 under Membership:

The membership chair shall update the General Federation of Women’s Clubs-North Carolina headquarters as often as necessary with member additions and deletions.

**Rationale: It is the Treasurer who in December of each year completes an updated membership roster and pays GFWC and GFWC-NC dues to the GFWC-NC. The Treasurer also updates GFWC-NC during the club year with any new members and pays their dues.**

Add to the duties of the Treasurer in Policies and Procedures:

Update the club membership roster to the GFWC-NC and pay GFWC and GFWC-NC dues according to current GFWC-NC procedures.

**The Proposal Carried**

**IX. CSP REPORTS**

**CSP Chairs**

**Arts and Culture**

**Sue Meehan**

The committee made 110 shake and search bottles. The bottles were given to Brookdale, Hillside, and Murdoch centers.

The committee will be asking Foodlion to donate pumpkins that will be decorated and taken to Brookdale for the tables in the facility.

**Civic Engagement and Outreach**

**Nancy**

**Ruffin**

The committee raised \$840.00 for the September 2020 Crop Walk. Other club members independently participating in the walk included

Martha Loftin ( \$250.)

Lisa Martin (\$527.)

Liz Arnold (\$320.)

The Committee will be taking donations for the WFPD Turkey drop soon.

**Education and Libraries**

**Sandra**

**Pearman**

As of August, total volunteer hours are 20 hrs. and 45 min.

Total in kind donations = \$501.42

There will be a CSP meeting in October to finalize plans for hosting the November meeting.

The speaker will be Amy Marley, the Reading and Resource head at Forest Pines Elementary

School.

The committee will be applying for a grant from Sam's Club to purchase STEM-related books for children in the

Family Promise Outreach Program. This outreach helps people that are homeless. Having these books readily

available to the elementary and middle school aged children in this program will greatly aid their education.

**Environment**

**Elaine**

**Incorvaia**

The committee will continue to collect shoes for the Souls for Souls initiative.

The committee will continue to stress the importance of recycling.

In the spring the committee will begin a garden project at Tyler Park.

**Health and Wellness**

**Charlotte**

**Palko**

The committee 2020 goals include:

- Hope House summer pancake breakfast drive.
- The Pen Pal program and operation Santa for the Murdoch Center.
- Toiletries and help at the thrift shop for Safer Spaces.
- Egg Cartons and plastic bags for the Tri-Area ministries, as well as assisting at the volunteer site.
- Help organize clothes for note in the pocket.
- Promote the Get a Shot. Give a Shot. (United Nations Foundation Life Campaign).
- Assist with CPR classes for the American Heart Associations.
- Assist with the medical clinic at Hope Lutheran Church.
- Provide Mental Health awareness informational handouts.

***#It was Proposed that the club designate a date, place and time for members to bring the various donations to support the CSP projects.***

***This will be discussed at the November general club meeting.***

**X. NEW MEMBER INITIATION**

**LaRoyce**

**Stringer**

Welcome Susan Korzon and Sheila Tharrington

LaRoyce presented the new members with Mums to symbolize the strong roots and beauty of our club membership.

**XII. UNFINISHED BUSINESS**

**2<sup>nd</sup> V.P.**

**Kathy Norris**

2020-21 Club Budget was sent to all membership.

**Budget was approved.**

**XIII. ANNOUNCEMENTS**

**President**

**Tracy Mahl**

District VI Meeting was held. 9 WFWC members attended. The Dist. VI Yearbook is available.

Marilyn Bonnett noted that members provided 10 containers full of knitted items,

( baby blankets, cat nests ) all made from donated yarn.

We are looking for a club member to serve as a social media expert.

The club is also recruiting a Facebook editor from our membership.

Fundraising update – We are exploring the possibility of a Chili Sale in December 2020.

The attending members were polled and 97% said they would participate in assisting with the preparation and sale.

**October Birthdays: Katy Green, Jo Lanni, Barbara Mann.**

Happy birthday to all. And congratulations to Katy Green as new teacher of the year at Cedar Creek middle School.

**IX. ADJOURNMENT      time\_8:40\_\_\_\_\_**