

## #1 Yearbook Errata 2020-2021

Most recent revision: November 9, 2020

1. Yearbook page C-4: **Bylaws Article VI., Section 2:**  
There shall be the following standing committees: Banquet, **Communications**, Finance, Hospitality, Membership, and Resolutions and Revisions. All special committees shall be appointed by the President.
2. Yearbook page D-4: **Club Awards**
  3. Members of the **Communications** committee will vote by secret ballot for the recipient of the Messenger Award.
3. Yearbook page D-8: **Communications Standing Committee**  
**The function of this committee is organizational, to produce and provide reference tools to the membership; archival, to care for the history and public record of the club, and to manage the club brand (image) to its members, the local and GFWC communities. The member who holds each position may request assistance from other club members as needed. Titles and duties to include but not limited to:**  
... ~~Club~~ *Photographer*
4. Yearbook pages D-8 and D-9:  
**Titles and functions of former committees also deleted:**  
**~~Publicity Standing Committee~~**  
~~The function of this committee is to manage the club brand (image) to its members, the local and GFWC communities. Special Committees and duties to include but not limited to:~~  
  
**~~Yearbook Standing Committee~~**
  - ~~1. Updates and edits the Yearbook to serve as a reference manual for membership.~~
  - ~~2. Working with the President, committee updates club yearbook for distribution at the beginning of the new club year after the acceptance of the annual budget as well as throughout the year as necessary.~~
5. Yearbook page D-9:  
Under Website Editor's section, add **Yearbook Editor:**  
*Yearbook Editor*
  - Updates and edits the Yearbook to serve as a reference manual for membership.
  - Working with the President, committee updates club yearbook for distribution at the beginning of the new club year after the acceptance of the annual budget as well as throughout the year as necessary.
6. Related to **Duties of CSP Chairmen**, Yearbook page D-6:
  4. The chairman is urged to assign a CSP member to serve as a Reporter for their group's activities and projects; duties to include but not limited to:  
Reporter (or CSP chairman)
    - Writes brief announcements and articles regarding their CSP to submit to the Newsletter Editor for consideration in the club newsletter.
    - Submits brief announcements and event articles to the Scrapbook Editor and Social Media Editor for publication on the club Facebook page or other appropriate social media.
    - Submits announcements and event articles to the Publicist for distribution to local and GFWC media outlets, as appropriate.
    - Submits photographs or videos with captions to an Editor or Publicist to accompany an article and to the Photographer for photo/video archiving.
    - Guidance is available in the Communications Plan, which is on the Members page of the club website.